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19/20

Staff Council Annual Report

CAL STATE SAN BERNARDINO

Alfredo Barcenas
Chair

Stacy Brooks
Vice Chair

Robert Garcia
Secretary

Felipe Jimenez
Treasurer

A Message from the Chair

Let me begin this brief message by thanking the hard work of our dedicated staff in a year that will go down as the most challenging our campus has ever faced. The work you do on behalf of our university is truly remarkable and the resiliency to do so is even more so inspiring.

The 2019-2020 academic came with with many challenges, some of which will continue to take place as we head into a new one. Our sudden transition to a telecommuting lifestyle drastically shaped the way in which we operated, but it also provided and introduced us with new opportunities in terms of technology and personal growth. And while we wait for the time when we are able to set foot on campus and greet each other in person, I know our work will continue to progress and our mission to our students will remain the same.

I am pleased to present this report on behalf of the this years Staff Council, highlighting the work and commitment by each member. We are proud of this years accomplishments as we continue to solidify our place as key stakeholders in the shared governance process. A special thanks is in order to CSUSB President Tomás Morales and his Vice Presidential Cabinet for their continued support in our mission to represent our colleagues across the university.

I kindly invite you to read the following report which also serves as a reflection to our 2019-2020 Agenda.

With Coyote Pride,



Alfredo Barcenas
Chair '19-'20



The 2019-2020 Staff Council Agenda

Staff Council will promote collegiality among staff members and various campus stakeholders through continued participation in shared governance practices.

The first goal our council set out at the beginning of the 2019 term was aimed at enhancing stakeholder participation through various shared governance opportunities. In addition to serving on multiple campus wide committees, being included in the modification of the CSUSB Strategic Plan, and participating in a CSU Board of Trustees visit, this years council was directly involved in the creation of a shared governance statement which was later ratified by other CSUSB governing bodies.

Visit: <https://www.csusb.edu/shared-governance>

Following this historic milestone, Staff Council amended their bylaws to include two new voting members that would be selected by the Associated Students, Inc. (student representation) and the Faculty Senate (faculty representation) beginning July 2020.

And finally, as an effort to promote collegiality and to highlight the work of our campus community, the council added a staff recognition piece to their agenda which serves to recognize CSUSB staff members. The council is currently developing a monthly recognition component for the Fall of 2020.



The 2019-2020 Staff Council Agenda

Staff Council will launch and increase marketing, branding and communication efforts to the campus community at large.

This years council began to enhance their communication methods by inviting the campus community to Staff Council meetings and events. Aside from an increase in campus communication, the Staff Council elections cycle also saw its largest participation rate to this date with 23 members of the campus community seeking a seat on next years council. Here are a few other notable accomplishments:

- Agendas and website information sent out prior to council meetings
- Addition of public comment on all staff council agendas
- Email communication on events

Increase and promote staff focused events throughout the academic year.

With the suddent impact of the global pandemic, on campus programming was paused for the entire campus community. However, our council was able to encourage participation in the 2020 US Census through a formal resolution and utilize virtual platforms to host several online events under a new program called "Staff Chat", a program aimed at connecting staff via Zoom.



Committee Involvement

Administrative Council

Alfredo Barcenas

Bylaws Committee

Randy Rouch (Chair), Rob Garcia, Felipe Jimenez, Katrina McDowell, Guadalupe Saldivar, Diana Quijano

Elections Committee

Rob Garcia (Chair), Jenny Casillas, Lorena Segovia, Diana Quijano

Events Committee

Tiffany Bookman (Chair), Stacy Brooks, Kim Hunsaker, Susan Mendoza, Lonelle Minesinger, Diana Quijano

Employee Development Days Committee

Susan Mendoza

GI 2025 Transparent Policies and Procedures Committee

Tiffany Bookman

Information Technology Governance Executive Committee

Randy Rouch

Search: Associate Vice President for Student Success and Educational Equity

Kim Hunsaker

Search: Associate Vice President and Dean of Students

Guadalupe Saldivar

Search: Director of the Student Health Center

Alfredo Barcenas

Search: Associate Vice President of Enrollment Management

Patricia Aguilera

Search: Title IX Investigator

Rob Garcia

Staff Emergency Fund Committee

Tiffany Bookman (Chair), Felipe Jimenez, Stacy Brooks, Jenny Casillas, Sarai Maldonado

Shared Governance Task Force

Alfredo Barcenas, Rob Garcia, Patricia Aguilera

Staff Recognition Committee

Lonelle Minesinger, Guadalupe Saldivar, Jenn Skinner

Superstar Celebration Planning Committee

Kim Hunsaker, Diana Quijano

Undocumented Student Services Center Advisory Committee

Stacy Brooks

University Budget Advisory Committee

Stacy Brooks

US Census Complete Count Committee

Guadalupe Saldivar



Staff Council at a Glance



\$5,000

STAFF EMERGENCY FUND

Donation received from Vice President Robert Nava and University Advancement to support the SC Emergency Fund.

19

CAMPUS WIDE COMMITTEES

Staff Council service on both internal and external committees at CSUSB.

23

ELECTION CANDIDATES

Largest number of candidates in a Staff Council election cycle.

2

ADDITIONAL VOTING MEMBERS

Includes one student representative and 1 faculty representative on SC.

2019-2020 Staff Council Membership



Patricia Aguilera
Financial Aid



Alfredo Barcenas
ASI



Tiffany Bookman
Undergraduate Studies



Stacy Brooks
College of SBS



Jenny Casillas
ITS



Robert Garcia
ITS



Carlos Huesca
Parking Services



Kim Hunsaker
Student Health Center



Felipe Jimenez
College of A&L



Sarai Maldonado
Career Center



Katrina McDowell
Parking Services, PDC



Susan Mendoza
Risk Management



Lonelle Minesinger
ITS



Kimberlian Porter
Accounts Payable



Diana Quijano
College of Education



Randy Rouch
ITS



Guadalupe Felix Saldivar
Career Center



Lorena Segovia
College of E&GE



Doug Freer, Ph.D.
Vice President
Administration
& Finance